



NYSIR Risk Management presents a No Cost Virtual Seminar Series on

Risk Transfer From A to Z

Risk Transfer is a complex process with many facets. The purpose of this seminar series is to assist the many stakeholders who participate in our Risk Transfer process to aid them in further understanding Risk Transfer. These seminars will provide ample opportunities to ask relevant questions on the topic at hand.

Who Should Attend: Administration, Athletic, Business Office and Facilities Department Staffs who are responsible for managing various aspects of the Risk Transfer Process.

Topics Covered: Please refer to the next page for the seminar schedule, topics, connection links and objectives.

Webinar Presenters: Brett Carruthers, Director of Risk Management; Michael Drance, Manager of Risk Services; Joyce Moore, Risk Transfer Specialist and Joe Rychlik, Risk Transfer Specialist

Dates and Time:

November and December 2020 – See Schedule.

Seminar Registration

There is no pre-registration for these seminars. Please click on the Zoom Links for the Seminar you would like to attend approximately 10 minutes before it starts. You will be taken directly to the Seminar.

Please email Amy Kielb - akielb@nysir.org to let her know you will be attending in the event we need to contact you with any changes.

If you need CTLE Credit, please email bcarruthers@nysir.org and a CTLE Request Form will be sent to you. Professional certificate holders can earn up to six hours of CTLE credit by attending these seminars.

Each of the 6 Risk Transfer Virtual Seminars begins at 10:30 a.m. and ends at 11:30 a.m. These sessions will be recorded.

Professional Certificate Holders Will Receive 1.0 Hours of CTLE Credit

SEMINAR DATES AND TOPICS

November 5, 2020

- **Fundamentals of Risk Transfer**

Join Zoom Meeting

<https://us02web.zoom.us/j/86040411022?pwd=NnRXNGtzK0FpZjFKWUwzRjYya2VLZz09>

Meeting ID: 860 4041 1022

Passcode: 916400

Audio Only: +19292056099

November 12, 2020

- **Facility Use**

Join Zoom Meeting

<https://us02web.zoom.us/j/86863645171?pwd=MGxNc05zZlFiaUFnYisxaVJicTFnQT09>

Meeting ID: 868 6364 5171

Passcode: 913548

Audio Only: +19292056099

November 24, 2020

- **Transportation**

Join Zoom Meeting

<https://us02web.zoom.us/j/86440830352?pwd=SWIGV3JXbDJpYmtxa2JPcmtDa2ZSZz09>

Meeting ID: 864 4083 0352

Passcode: 622849

Audio Only: +19292056099

December 3, 2020

- **Professional Consultants – Student Services & Professional**

Join Zoom Meeting

<https://us02web.zoom.us/j/84962446641?pwd=KzdSQlZDVU05c1MyZzdVbjhkU0tpdz09>

Meeting ID: 849 6244 6641

Passcode: 903349

Audio Only: +19292056099

December 10, 2020

- **PO's vs. Contracts/Agreements – Using the Right Documents**

Join Zoom Meeting

<https://us02web.zoom.us/j/88466126980?pwd=REVqYU1UdFd5NktPblINy1F2ajhqZz09>

Meeting ID: 884 6612 6980

Passcode: 497932

Audio Only: +19292056099

December 17, 2020

- **Capital Projects and Construction**

Join Zoom Meeting

<https://us02web.zoom.us/j/86004129137?pwd=eGhPUGpDL2trL1E3bVZrcnFXeDV1Zz09>

Meeting ID: 860 0412 9137

Passcode: 679508

Audio Only: +19292056099

Objectives

Following this seminar series, participants will be able to:

- Define the elements necessary to have a complete risk transfer.
- Utilize the Resources in the Risk Transfer Center.
- Understand the importance of endorsements and the role they play in transferring risk.
- Understand the Facility Use Process.
- Understand the importance of Facility Use Forms.
- Understand the importance of Insurance Specifications.
- Understand Transportation COI and Insurance Specifications.
- Understand the elements of Student Services & Profession Consultant Agreements (Insurance Specifications and Indemnification).
- Understand Purchase Orders vs. Contracts/Agreements.
- Understanding how to create contracts from Purchase Orders.
- Understanding the elements of Construction Projects and essential Risk Transfer Components.